*This form is to be used whenever a prize is being issued. It must be submitted to the SGA CFO prior to the event. Failure to submit this form may result in sanctions against the sponsoring organization. In addition the Recipient Signature form must be submitted within 5 days of the event.*

**SGA of University of Connecticut Stamford Campus**

**Prize Declaration/Recipient Signature Form**

# Event Information:

Sponsoring Organization:

Program/Event Title:

Event Date: Event Location:

# Description of Prizes

Use the lines below to describe the prizes distributed, and the value. **These prizes/values should correspond to the recipient signature sheet.**

*Common Examples:*

1. *If you are giving out a collection of items as a prize, include all items, and the total value for each recipient.* **Description:** Prize pack containing: 1 lanyard, 1 sport bottle, candy **Quantity:** 4 **Value:** $15/each
2. *If you are giving out various prizes for different “levels” include all:***Description:** First place/prize pack containing: 1 lanyard, 1 sport bottle, candy **Quantity:** 1 **Value:** $15**Description:** Runner up/prize 1 lanyard **Quantity:** 2 **Value:** $5
3. Description: Quantity: Value: $
4. Description: Quantity: Value: $
5. Description: Quantity: Value: $
6. Description: Quantity: Value: $

# Details

Please describe in detail how the recipients of these prizes will be determined (include a list of the rules)

Who will be overseeing this (referees/judges/etc – INCLUDE First/Last Names!):

**\*remember prizes funded by the Stamford Activity fee are only available to UConn Students!**

*This form is to be used whenever a prize is being issued. It must be submitted to the SGA CFO prior to the event. Failure to submit this form may result in sanctions against the sponsoring organization. In addition the Recipient Signature form must be submitted within 5 days of the event.*

**SGA of University of Connecticut Stamford Campus**

**Prize Declaration/Recipient Signature Form**

# Event Information:

Sponsoring Organization:

Program/Event Title:

Event Date: Event Location:

# Recipient Information:

By signing below I acknowledge I have received the prize stated :

1. Prize Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Value: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name Student ID Signature Date

1. Prize Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Value: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name Student ID Signature Date

1. Prize Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Value: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name Student ID Signature Date

1. Prize Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Value: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name Student ID Signature Date

1. Prize Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Value: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name Student ID Signature Date

1. Prize Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Value: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name Student ID Signature Date

1. Prize Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Value: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name Student ID Signature Date

(Make additional copies as needed)